

MISSISSIPPI ARMY NATIONAL GUARD
MILITARY POSITION ANNOUNCEMENT
Air/Army Active Guard/Reserve (AGR)
(Nationwide)

OPENING DATE: 26 August 2014
CLOSING DATE: 9 September 2014

ANNOUNCEMENT NO: 2014-85
POSITION TITLE: Human Resources SGT

MINIMUM GRADE: SGT/SSgt (E5) **MAXIMUM GRADE:** SSG/TSgt (E6)
LOCATION OF POSITION: 47TH Civil Support Team (Weapons of Mass Destruction), Flowood, MS
MILITARY ASSIGNMENT REQUIREMENT: Enlisted
DUTY MOS: Must possess or acquire MOS 42A within 12 months of assignment
AFSC: Must possess or acquire AFSC 3S0X1 within 12 months of assignment

This vacancy is an Air National Guard AGR position. Selection of an Army National Guard AGR is contingent upon approval of NGB.

ELIGIBILITY REQUIREMENTS: (FOR INITIAL ENTRY INTO THE AGR PROGRAM)

1. Must be or become a member of the Mississippi Air or Army National Guard.
2. ANG applicants must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. Must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Must have physical exam approved by State Air Surgeon prior to entry into the AGR program.
Army applicants must meet the medical standards outlined in Chapter 2 or 4, and for special purposes, Chapter 5 in AR 40-501, as applicable. Initial entry physical examinations (Chapter 2) are accomplished at a Military Examination and Processing Station (MEPS) or an active Army Medical Facility and are valid up to 24 months before entry into the AGR program.
3. Applicants must have a current PHA.
4. Applicants must not have any P3 medical profiles.
5. ANG applicants must meet the minimum requirements for each fitness component of the Air Force Fitness Assessment in addition to scoring an overall composite of 75 or higher for entry into the AGR program. Army Applicants must not have any permanent medical profiles which prevent taking the Standard APFT (*push-ups, sit-ups and 2-mile run*).
6. Army applicants must not be under a current suspension of favorable personnel actions or required to be under suspension under AR 600-8-2, even if no suspension has been imposed.
7. Army applicants must meet eligibility requirements outlined in Chapter 2, NGR 600-5 and AR 135-18, and all applicants must meet all OSHA physical requirements prior to assignment.
8. Must be able to serve a minimum of three (3) years in an active duty status prior to completing 18 years of Active Federal Service (AFS) or reaching Mandatory Removal Date (MRD) whichever is earlier.
9. Must have sufficient time remaining on current enlistment to complete an initial (3) year tour or extend in order to meet the requirement.
10. Must not have resigned from the AGR program or other military service in lieu of adverse action.
11. Must not have been separated from the AGR program or other military service for cause, unsuitability or unfitness.
12. Individuals who were not selected for continuation in the AGR program are ineligible for selection.
13. Must be able to obtain a SECRET clearance.
14. Must, prior to order to active duty, be assigned to the unit of employment.

15. PCS, if required, must be accomplished within one year of assignment.

CST SPECIFIC ELIGIBILITY REQUIREMENTS

1. Individual cannot be claustrophobic due to requirement to wear a fully encapsulated protective suite.
2. Individual must have a sense of smell and have normal color vision in order to complete required training.
3. Individual will be required to be on-call 24 hours a day, 7 days a week for the entire time of his/her assignment to the 47TH Civil Support Team.
4. Individual must be able to participate in an intense physical training program every duty day.
5. Individual must be able to work an irregular schedule. Training and operational requirements are not in concert with the typical AGR daily schedule. This schedule will be very demanding on families.
6. Individual will be required to travel extensively while assigned to this unit.
7. Leave will be taken only during unit block leave times for the duration of assignment to this unit.
8. Must possess or be able to obtain a Secret level clearance.
9. Individual must be able to complete the standard three events Army Physical Fitness Test/Air Force Fitness Test, i.e. must be able to run.
10. Individual must have no profile that limits weight carrying.

LENGTH OF TOUR: IAW MSARNG PAM 600-5 applicant will be locked-in to this assignment for a three (3) year period and forego any chance of promotion unless a vacancy occurs within the unit. There is no exception to policy or waiver of this requirement.

GENERAL INFORMATION:

Weapons of Mass Destruction Civil Support Team (WMD CST) Concept: The WMD CST mission is to deploy to assess a suspected nuclear, biological, chemical or radiological event. The WMD CST will advise the civilian responder of appropriate actions, and facilitate requests to expedite arrival of additional state and federal assets to help save lives, prevent human suffering and mitigate property damage. The WMD CST responds to releases or potential releases of WMD agents for the purpose of assisting an Incident Commander in control or stabilization of the incident. The WMD CST is not a HAZMAT team: however, it may augment the capabilities of the civilian emergency responder hazardous materials team. The team may respond across state boundaries. The team will be subject to short notice tasking and duties to include around the clock on-call status for emergency response missions and training/ exercises. The team and individual members of the team will be subject to rigorous initial and on-going training to achieve and maintain various specialty and skill certifications. The team works closely with local, state, and federal agencies during pre-stages at National Security Events across state boundaries, i.e. sporting events, high profile political function, etc. the WMD CST includes a mix of Army and Air National Guard personnel.

REQUIRED COURSES:

Civil Support Skills Course, NFPA 472 HAZMAT Technician Level, Incident Command System (ICS) 100, 200, and 700 courses (CD), Basic Chemistry, HAZMAT Operating Site Practices, Combat Lifesaver, Applied Radiological Response Training, Operational Radiation Safety, Rope Rescue, Confined Space Operations, Structural Collapse Awareness, Chemical and Biological Warfare Agent Course (CWA/BWA).

MAJOR DUTIES: (Not all inclusive, will be fully explained during interview)

Prepares and processes recommendations for awards and decorations and arranges for awards ceremony. Prepares, updates, and coordinates requests for evaluations, to include responding to evaluation inquiries. Prepares and monitors requests for promotions and arranges for promotion ceremony, to include promotion declinations, reconsideration for promotions, and arrange for reduction and removal boards for soldiers on local promotion standing lists. Prepares and monitors requests for reductions, transfers, and discharges. Prepares and monitors requests for leaves/passes, line of duty determination, MILPER data and information management, orders for temporary duty and travel military and special pay programs, personnel accounting and strength management, transition processing, training soldier support file, and unit

administration. Prepares and maintains officer and enlisted personnel records. Monitors suspense actions. Initiates, monitors, processes personnel evaluations. Transfers records. Processes and executes Personnel Service Center SIDPERS level procedures and actions. Processes recommendations for awards and decorations. Processes bars to reenlistment, suspension of favorable personnel actions.

Responsible in performing duties during training and operational level as part of decontamination process and entry team within the WMD CST Survey Team. Must maintain the highest level of physical fitness readiness and conduct physical fitness training. Know NBC antidote administration, sage patient extraction, and crime scene/evidence preservation techniques. Participates in/monitors WMD CST chain of custody (sample transfer) procedures and tracking of Survey Teams entering and exiting the incident site (Hot Zone). Use the National Institute for Occupational Safety and Health (NIOSH) Guide to assure the appropriate respiratory protection for their team. May have to conduct Decontamination (mission) briefs before personnel enter an incident site. Perform all operational tasks while wearing each level of Personnel Protective Equipment (PPE). Identifies TIC warning placards and NATO contamination markers-report when/where/how they are used. Crosses and marks contaminated areas. Employs hand held NBC detection and identification equipment to confirm the presence of NBC contamination. Obtain chemical-biological samples for medical/scientific analysis. Rescues and delivers injured personnel to the decontamination station.

APPLICATION INSTRUCTIONS: All applications must be submitted to Military Department, State of Mississippi, ATTN: JFH-MS-HR, P O Box 5027, Jackson, MS 39296-5027 via USPS **OR** if ground delivery is used (UPS or FedEx) 1410 Riverside Drive, Jackson, MS 39202-1237, and must be received no later than 1630 hours on closing date. Faxed applications or applications submitted using Official Indicia Mail will not be considered. Applicants must submit the following forms **FILED IN ORDER OF LISTING:**

ARNG MEMBERS:

1. ____ NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position **signed and dated**
(Place a valid email address in the Name Block)
2. ____ Copy of **MOST RECENT** MEDPROS Individual Medical Readiness Record (PULHES must be notated)
3. ____ Copy of **MOST RECENT** Medical examination, OR Periodic Health Assessment (PHA)
(whichever is most current)
4. ____ **MUST HAVE** Certified ERB / **MUST HAVE** ASVAB/ACFT scores annotated
5. ____ A current copy of Personnel Qualification Record (PQR)
6. ____ A current copy of Retirement Point Accounting System (RPAS Statement)
7. ____ Copies of the last five Non-Commissioned Officer Evaluation Report (NCOERs)
8. ____ Copy of **MOST RECENT** DA Form 705 demonstrating successful completion of the APFT
9. ____ Copy of **MOST RECENT** DA 3349 (Profile) if applicable
10. ____ Certified copy of **current** height/weight certificate ensuring compliance IAW AR 600-9 **"AND"**
11. ____ DA Form 5500-R/5501-R (dated August 2006) if applicable, both forms must indicate authorized maximum weight allowed and Soldier's actual weight.
12. ____ NOT REQUIRED (but recommended) an official military or ¾ length photo in Class A Uniform.
13. ____ If OCONUS, applicant must provide a valid DSN in the block for OFFICE PHONE.

Special ring binders, portfolios, report covers, and document protectors are discouraged. Keep it simple.

Use a separate sheet of paper as required for additional information. Incomplete packets may not be considered. All missing documents must be justified.

ANG MEMBERS:

1. ____ NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position
2. ____ Copy of most recent AF Form 422, Physical Profile Serial Report

3. ____ SF 507, Medical Record, and SF 600 Chronological Record of Medical Care **OR** Copy of most recent SF88/DD2808, Report of Medical Examination; and SF 93/2807-1, Report of Medical History
4. ____ RIP, Report of Individual Personnel
5. ____ Copy of graduation certificate or diploma from any of the required courses listed above if completed
6. ____ Copy of all DD 214's
7. ____ ANG fitness assessment results
8. ____ Certified copy of a current height/weight certificate ensuring compliance IAW ANGI 10-248
9. ____ Copy of last five AF 910's (Enlisted Performance Report)
10. ____ Copy of current driver's license. (must be valid)
11. ____ Security clearance verification memo from personnel security manager.
12. ____ Official three-quarter length photograph in dress uniform taken within the previous 12 months (not required, BUT RECOMMENDED)
13. ____ If OCONUS, applicant must provide a valid DSN in the block for OFFICE PHONE.

SELECTIVE PLACEMENT FACTORS:

1. Individual selected must possess or be able to obtain the type security clearance required for this military position of assignment.
2. Eligibility of female personnel will be consistent with existing Department of Army Combat Exclusion policies.
3. Incumbent of this position will be placed initially on active duty for a period of three years (this does not apply to onboard AGR personnel filling this position). Subsequent tours of duty will be contingent of satisfactory duty performance and program continuance.
4. **Mandatory Fulltime Support Training, conducted at the National Guard Professional Education Center, is required as a condition of employment and must be completed within 12 months of being assigned.**

NOTE: Point of contact for additional information is SGM Mark Norsworthy, commercial (601) 313-6363 or DSN 293-6363. Individuals who do not meet the minimum qualifications will not be considered.

EQUAL OPPORTUNITY: The Mississippi National Guard is an Equal Opportunity Employer. Assignment will be made without discrimination for any reason such as race, color, religion, sex, national origin, politics, or marital status.